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DDA 83-0054/18

6 May 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 6 May 1983

1. Progress reports on tasks assigned by DCI/DDCI:

The Office of Security is updating its information regarding the progress made by the Department of State's security enhancement program; we should be able to provide a detailed report to the DDCI, per his request, within two or three weeks.

2. Items/events of interest:

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b. The Director of Security, along with the Directors of Security from the Department of Defense (DOD) and the National Security Agency, are currently visiting the Polygraph School at Ft. McClellan, Alabama, in connection with the possible expanded use of the polygraph in the Intelligence Community and DOD.

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d. The International Economics Course began on 2 May with 29 students, 16 from the Directorate of Operations and 13 from the Directorate of Intelligence.

e. The Industry Familiarization Course concluded on 28 April.

f. On 26 April 40 students from the Army War College visited the Agency and received briefings on the role of the DCI, technology transfer, and the Middle East.

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g. Midcareer Course #84 ended on 29 April with a brief address and presentation of certificates by the Deputy Director for Administration (DDA).

h. Members of the Professional Development Staff, Office of Training and Education (OTE), will begin their interviews with senior Agency managers this week on executive development. Office directors and their deputies will be asked to comment on the recent report concerning executive development. We plan to restructure the Senior Officer Development Course, in part on the information gleaned from these interviews.

i. As the Spanish Section of the Language School, OTE, concludes its final week of a highly successful intensive immersion program, the French Section is making final preparations for its 9 - 27 May Total Immersion Program--the largest in the Language School's history--consisting of 16 students and five instructors who will participate on a full-time basis.

j. Several Spanish instructors as well as recent retirees are assisting the FBI in administering oral proficiency tests to 800 FBI employees. The national shortage of certified oral proficiency testers makes such inter-agency collaboration vital.

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1. The Information Science Center, OTE, is completing its fourth one-week course for CIA analysts who are new users of the SAFE system. This course concludes the initial transition training for CIA SAFE. From this point, training courses for CIA analysts will be held on a monthly basis. The first two SAFE courses for DIA analysts are scheduled for 13 - 17 and 20 - 24 June.

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3. Significant activities anticipated during the coming week:

a. The monthly SAFE management and technical review will be held on 13 May at Headquarters.

b. A Conference on Ethics and the Profession of Intelligence will be held [redacted] 10 - 12 May. The Center for the Study of Intelligence plans to summarize the conference proceedings in a special report to be published in mid-summer.

c. The DDA and representatives from the Office of Communications will visit with [redacted] Systems Group, Computer Sciences Corporation, on 10 May.

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[redacted]
Harry E. Fitzwater

EO/DDA [redacted] cn (6 May 1983)

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